

Number of guests

The number of guests registered up to two working days before the event is binding and serves as the minimum-charging basis for meals and hotel rooms.

Liability

The event organizer is liable for the loss and damage caused by employees, supporting staff or event participants. To avoid damage, the use of decoration material and other objects must be agreed upon with Bocken. The event organizer must always ensure that such material is in accordance to fire regulations. In case of strong pollution, e.g. confetti, we may charge an additional cleaning fee.

Confetti / glitter / damage

No decoration can be adjusted to the walls. To avoid misunderstandings on the day of the event all use of decoration materials must be agreed upon with Bocken in advance.

Confetti and glitter are completely prohibited indoors and outdoors! The organizer is liable for damage and contamination caused by his guests. We reserve the right to charge above-average cleaning expenses (up to CHF 5'000.- fee for cleaning, disposal etc.).

Fireworks

Open fire, balloon lanterns and all kinds of fireworks (including volcanos and Swedish fire) are forbidden on the whole areal (historic property). Sparklers are not allowed indoors due to security reasons. In disregarding of these general terms we charge an additional fee between CHF 200.- and CHF 2'000.00.

Insurance

Insurance for objects, clothes and material brought to the event is within the event organizers responsibility. Bocken refuses to take any responsibility for theft and damage.

Storage

Decoration material, wine and additional materials may be delivered maximal two days in advance of the event. Please pick it up again by latest two days after the event. For every further day we charge storage costs of CHF 200.00 per day.

Terms of cancellation

In case of a cancellation of definite booked events we charge the following costs of the agreed services:

90 days prior to event	CHF 250.00 administration fee
89 to 60 days prior to event	20 % of the agreed services
59 to 30 days prior to event	30 % of the agreed services
29 to 15 days prior to event	50% of the agreed services
14 to 3 days prior to event	80% of the agreed services
2 days prior to event	100% of the agreed services

Agreed services are understood as 5 dl of the chosen wine per person and the price of the chosen menu. If no menu is fixed and the event is to be cancelled within the above mentioned periods, we assume and charge a menu price including drinks of CHF 130.00 per person. For an aperitif we charge a package of CHF 50.00 (food and drinks) per person.

Hotel rooms

We book a room contingent for your stayover guests if requested. Pre-Arrivals are only possible with a guarantee of 10 hotel rooms. Four weeks before the event the contingent will be released.

Reservation

The contract becomes valid only after the signed reconfirmation of the event organizer. If it's not reconfirmed within 30 days we reserve the right to cancel the reservation.

Terms of payment

Two months before the event 50% of the expected total sum will be stated as advance payment. The final invoice are payable within 10 days from date of invoice without deductions. If you have to cancel the event, prepaid expensed will be refunded after deduction of the administration fee.

Price guarantee

There will be no price alteration from 6 months before the event.